

Cummins College of Engineering for Women
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Karvenagar, Pune - 411 052.

Ref : CCEW/487/18-19

Date : September 10, 2018

A meeting of **Internal Quality Assurance Cell** was scheduled on 4th September, 2018 at 3.00 p.m. in the Conference Hall of Mechanical Engineering Building. Following members were present for the meeting.

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|---------------------------|------------------------------|---------------------------------|
| (01) Dr. Madhuri Khambete | (02) Dr. P.V.S. Shastry | (03) Dr. Vikram Athalye |
| (04) Dr. Ravindra Ingle | (05) Prof. A.N. Muchrikar | (06) Dr. Sunita Jahirabadkar |
| (07) Dr. Ajit Bhosale | (08) Dr. Prachi Mukherji | (09) Dr. Supriya Kelkar |
| (10) Dr. Anagha Kulkarni | (11) Dr. Anagha Panditrao | (12) Dr. Madhuri Purandare |
| (13) Ms. Revati Gore | (14) Mr. Prashant Wayachal | (15) Mr. C' Shekhar Dhamankar |
| (16) Mrs. Preeti Nagarkar | (17) Miss. Deepti Tanpure-UR | (18) Miss. Ipshita Mahapatra-GS |
| (19) Dhanashree Lonkar-CS | | |
| Members Invited: | (20) Dr. Anand Bewoor | (21) Mrs. Jyoti Chitale |

Chairman Shri. Promoad Gorhe, Dr. Uday Khedkar and Mrs. Sudhakshina Girish communicated their inability to attend the meeting.

Following points were discussed & decisions were taken in the meeting.

- Point No. 1 : To confirm the minutes of the previous IQAC meeting held on September 1, 2017.
Decision: Minutes of the previous IQAC meeting held on September 1, 2017 were confirmed.
- Point No. 2 : To felicitate newly elected General Secretary, Cultural Secretary and University Representative of the college.
Decision: Newly elected General Secretary, Cultural Secretary and University Representative of the college were felicitated.
- Point No. 3 : To review the recommendations of the NAAC Peer team visited during October 13-14, 2017.
Decision: Recommendations of the NAAC Peer team were reviewed.
- Point No. 4 : To review the recommendations of the NBA Peer team visited during February 9-11, 2018.
Decision: Recommendations of the NBA Peer team were reviewed. It was decided to be in proactive communication with industries for obtaining consultancy assignments.

Point No. 5 : To discuss and review the structure of academic audit of departments.

Decision: The structure of academic audit of departments was finalized and it was decided that the academic audit for all the departments will be conducted on September 8, 2018, by involving external auditors.

Point No. 6 : To frame generic quality guidelines for the question paper setting.

Decision: 'Quality Guidelines for Question Paper Setting' were framed in terms of THREE categories – 1) Basic Guidelines – pertaining to drafting and marks-time correlation; 2) Other Guidelines – pertaining to the modes of assessment other than pen-paper; and, 3) Advanced Guidelines – pertaining to the mapping of question papers with Course Outcomes (COs) and Cognitive Process Dimensions (CPDs).

Point No. 7 : To discuss evaluation methodology for laboratory courses.

Decision: It was decided to conduct practical/oral exams for the laboratory courses by mapping the corresponding exam assignments / viva questions with COs for the course.

Point No. 8 : To discuss 'student internship' model.

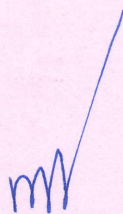
Decision: The student internship model was discussed by taking into consideration the suggestions from the student representatives. It was decided that every T. Y. B. Tech. student must opt either for industrial/academic summer internship of maximum 12-week duration outside the college or for working on projects during summer under the guidance of the college faculty.

Point No. 9 : The following additional point(s) was discussed with the permission of the Chair.

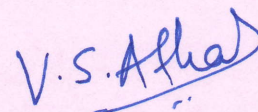
Point No. (i) : To review the results of F. Y. B. Tech. and S. Y. B. Tech. exams conducted during A.Y. 2017-18.

Decision : The results of F. Y. B. Tech. and S. Y. B. Tech. exams conducted during A.Y. 2017-18 were reviewed.

The meeting ended with a vote of thanks.



Dr. Madhuri Khambete
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