

# Cummins College of Engineering for Women

An Autonomous Institute affiliated to Savitribai Phule Pune University

KARVENAGAR, PUNE - 411052, INDIA.

“शीलं परं भूषणम्”



(University Affiliation No. PU/PN/ENGG/087/1991, INDIA)  
Approved by All India Council for Technical Education (AICTE)  
Accredited by National Assessment & Accreditation Council (NAAC) at Grade-A



Ref.

## Research Initiation Fund Scheme for Faculty

The 'Research Initiation Fund' scheme is to support faculty of Cummins College of Engineering for Women, Pune to perform quality research. The scheme aims at promotion of research culture in the institute. It provides funding to perform a scholarly research work at CCEW.

### Grant

A grant upto Rs. 2 Lacs shall be awarded to applicant faculty. The amount should be spent within 24 months from the date of disbursement. Based on the requirement and progress, an additional amount upto Rs. 1 Lac may be considered.

### Eligibility

Full Time, Approved / Appointed faculty with demonstrated interest / inclination to pursue research activities and have potential to be nurtured as researchers if provided guidance, mentorship and funding. The faculty should commit to do research and to seek external funding for R & D projects.

### Application Process

Faculty members should apply for Research Initiation Grant, by providing details of the research to be carried out in the prescribed form. The proposal should be assessed and signed by the Head of the Department with a certificate that the proposed research work conforms to the guidelines. Total budget should not exceed the prescribed limit.

## **Selection Criteria and Evaluation Process**

Faculty applying for this grant should prepare a research plan, which should include a two-page synopsis of the proposal clearly stating objectives, methods and deliverables of the project. It should describe the research that is sustainable and has potential to attract external funding.

The proposal will be scanned for plagiarism wherever possible and proposals having plagiarism percentage more than 10-15%, shall be rejected.

Itemized budget should be consistent with research plan.

A suitable screening process through multistage selection and / or evaluation will be evolved depending on the number of proposals received. The application / proposal will be reviewed by Selection Committee. On recommendation of the committee, the project will be approved and funds will be sanctioned.

## **Monitoring of the Projects**

It shall be mandatory for every Investigator to submit a six-monthly progress report to the R & D office. At the end of first year, the Investigator shall make a presentation before the expert committee, whose decision regarding continuation of financial assistance shall be final. Along with third six-monthly progress report, it shall be mandatory for the PI to submit at least preliminary draft of a paper that will be later prepared for publication at the end of the project in a SCOPUS indexed journal.

At the completion of the project i.e. after two years, Investigator shall submit a project completion report in the prescribed format within one month from the date of completion of two years. Along with the completion report, he / she shall submit a full draft of the paper that is planned to be published.

Institute may recommend appropriate action in case the research work is not found satisfactory and / or any unethical practices are noticed.

The Dean (R & D) will play a key role in monitoring the expenditure of funds.

## Guidelines for Expenditure

The funds may be used to purchase specialized research equipments, databases, software and laboratory supplies (chemicals / glasswares / plastiwares), sample collection and analysis.

The funds may also be used to buy books and subscribe to journals not available at CCEW.

The funds may be used to travel to technical conferences or for travel for the purpose of data collection, meeting or to initiate collaborations. But attending training programme may not be permitted.

Desktops, laptops, printers and peripherals may be purchased with this amount. However, one need to prove the essentiality of the same. Servers, storage systems, network equipment may also be permitted.

Proper records of the purchases have to be maintained by the faculty. All purchases / expenses should be processed in accordance with CCEW purchase policies and procedures.

## Expected Outcomes

It is expected that faculty who avail Research Initiation Grant will seek external funds to support their research program within two years of the commencement of the grant.

The report of the faculty on the use and outcome of the grant will be part of the Faculty appraisal.

Dr. Madhuri Khambete  
(Principal)

**Principal**

MKSSS's Cummins College of Engg.  
For Women, Karvenagar, Pune-52

**Date :** 23<sup>rd</sup> September 2021

**Place :** Pune

